

Nanoscience @ UNM: User & Project Information Form

Date:		UNM Technical Liaison Contact:			
New Project Title: (please be short but descriptive)					
First Name:			Last Name:		
Organization or Institution:					
Department:					
Mailing Address: (where you receive business related mail)		City:	State or Country:		Zip Code:
Mailing Address: (where you want invoices sent, if different from above)		City:	State or Country:		Zip Code:
Attn:					
Phone # (primary / alternate): 1. 2.		FAX #:	Email Address (primary / alternate): 1. 2.		
Emergency Contact Name and Phone (please include relationship, e.g., friend, spouse, coworker, etc.) : (Required if personally using the lab.)					
Project Principal Investigator (PI)* or Responsible Manager:			Email address for PI or Responsible Manager:		
Accounting Details for External Users			Accounting Details for Internal Users		
Purchase Order #:			BANNER Index Code:		
or Credit Card Issuer (MC or VISA Only) :			Dept Name		
Accounting contacts			Mailing Address		
Name:			PO Box or Street:		
Email:					
Phone1:			City:		
Phone2:			State, ZIP code:		
			or Country		
Personnel expected to work on this project: (add additional sheets as necessary)					
Name:			Title or Function:		

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Contamination control	Please list or describe material requirements for your project
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Objectives	Á Á Á Á
Technical approach	Á Á Á Á Á Á Á

Project Review - Signature Approval			
Reviewed by:	Signature:	Date Approved:	Description of Expertise or Job Title
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Synopsis of issues or concerns:

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2.)

3.)

4.)